



Standardized Operating Procedures for Purchasers of Real Estate Pursuant to Real Property Law §442-H

Alpha Properties NYC is making these Standardized Operating Procedures available to the public. Hard copies of these Standardized Operating Procedures are available upon request at Alpha Properties NYC's office location.

Standardized Operating Procedures for Prospective Homebuyers in Order to Receive Services from Alpha Properties NYC:

- There is no general requirement to provide photo identification in order to work with Alpha Properties NYC. However, prior to entry to an Alpha Properties NYC office, customers may be required to present photo identification for security or similar purposes. Also, individual property owners, certain sponsor/developer-clients or managing agents, or certain listing brokers may require photo identification prior to a showing or to work with them, and we will communicate this information to buyers when such a situation arises.
- A pre-approval for a mortgage loan is not required to work with Alpha Properties NYC, per se, however, individual property owners, certain sponsor/developer-clients, or certain listing brokers may require one – and if so, we will communicate such fact to buyers when such a situation arises.
- An exclusive buyer representation agreement is not required to work with Alpha Properties NYC.